



KO-KOO-MO

PRIVACY POLICY

ONLINE SHOP'S CUSTOMER REGISTER

This is KO-KOO-MO ry's online shop's privacy policy, as defined in Personal Data Act (523/1999), 10 and 24 §.

Drawn out on Nov 14th, 2022

1. Data controller

KO-KOO-MO ry (business ID 2750216-6)
c/o Yritystalo Kauttuan keskus
Luvalahdentie 1
27500 Kauttua

2. Contact person in charge of the register

Producer Annukka Ketola: palikkateatteri@gmail.com

3. Name of the register

Online shop's customer register

4. Purpose for handling personal data

- Maintaining a customer register
- Handling data related to the delivery and billing of products and/or services purchased from the online shop

5. Register's data content

- Person's first and last name
- Home address
- Phone number
- Email address
- Ordered products and/or services
- Delivery information, if different from those above

6. Regular sources of information

Customer provides the information when ordering products and/or services from the association's online shop or when informing us about changes in that information.

7. Regular disclosure of information

The information is only used within the association and is not disclosed to outsiders, unless authorities so require.

8. Transferring information outside the EU and ETA

The information is not transferred outside the EU and ETA.

9. Principles of registry protection

All personal data is protected from unauthorized access and any accidental or illegal destruction, change, disclosure, transfer, or other illegal processing.

KO-KOO-MO ry does not keep a manual version of its customer data. The person in charge of the register stores the electronic customer registry in a password-protected storage, and is the only one with access to the register.

Processing of personal data is in line with the requirements of the EU data protection regulation, in effect since May 25th 2018. All access to personal data is controlled following best practices.

10. The right of access and the right to rectification

The customer has the right to get a copy of their personal data. The customer also has the right to demand that data be rectified or completed.